

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall, Market Place, Melksham SN12 6ES
Date: Wednesday 11 February 2015
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706610 or email kevin.fielding@wiltshire.gov.uk or Rhys Schell (Melksham Community Area Manager) direct line 01225 716752 or rhys.schell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed
Cllr Pat Aves
Cllr Terry Chivers

Cllr Jon Hubbard (Chairman)
Cllr David Pollitt
Cllr Roy While

Items to be considered	Time
<p>1 Welcome</p> <p>To welcome those present to the meeting.</p>	7pm
<p>2 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3 Minutes (Pages 1 - 16)</p> <p>To approve and sign as a true and correct record the minutes of the meeting held on 17 December 2014.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (Pages 17 - 24)</p> <ul style="list-style-type: none"> • The Stonehenge and Avebury World Heritage Site Management Plan 2015- Public consultation • Healthwatch Wiltshire- Local Dementia services • Clinical Commissioning Group Integrated Performance Management Report- November 2014. • Kennet and Avon Canal and River Trust- Canal Adoption 	7:05pm
<p>6 Wiltshire and Berkshire Canal- Melksham Link</p> <p>To receive an update on progress and plans for the overall development of this section of the canal.</p>	7:15pm
<p>7 Local Youth Network (LYN) (Pages 25 - 26)</p> <p>To receive an update from the LYN and minutes from the LYN management group meeting held on 14 January 2015.</p> <p>To ratify the agreed membership of the LYN management group:</p> <p>Cllr Hubbard Elena Rossi- Young person Jack Oatley- Young person Rob Spooner – Director of Year 10 at Melksham Oak Teresa Strange – Clerk of Melksham Without Chris Pugh – PCSO</p>	7:30pm

Ceri Evans – Community Youth Officer
Rhys Schell – Community Area Manager
YP – Vacancy
YP – Vacancy

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| 8 | Melksham Community Campus (<i>Pages 27 - 28</i>)

To receive an update and short workshop session from the Campus team.

To receive the minutes of the last Community Operations Board meeting held on 15 January 2014. | 7:35pm |
| 9 | Community Area Transport Group (CATG) (<i>Pages 29 - 42</i>)

To receive an update and any recommendations arising from the last CATG meeting on the 5 February 2015. | 7:50pm |
| 10 | Champion updates

To receive updates from Area Board Champions. | 7:55pm |
| 11 | Partner Updates (<i>Pages 43 - 50</i>)

To receive any updates from the following partners:

a. Melksham Community Area Partnership
b. Wiltshire Police
c. Wiltshire Police and Crime Commissioner
d. Wiltshire Fire and Rescue Service
e. NHS Wiltshire/Clinical Commissioning Group
f. Melksham Town Council
g. Parish Council Nominated Representatives
h. Melksham Chambers of Commerce
i. Melksham Senior People's Forum | 8:05pm |
| 12 | Area Board Funding (<i>Pages 51 - 98</i>)

To consider the following applications to the Community Area Grants scheme:

<ul style="list-style-type: none">• The Big Community Grow- £730 towards cooking workshops.• Whitley Reading Rooms- £883 towards a new external fire door. | 8:25pm |

- Melksham Without Parish Council- £2003 for seating and picnic facilities at Shaw Playing Fields.
- Melksham Without Parish Council- £4417 towards resurfacing Shaw Play Area.
- Broughton Gifford Pre-School- £5000 towards equipment for a new building.
- Broughton Gifford Parish Council- £4047 towards war memorial renovation.
- Melksham Amateur Swimming Club- £1000 to improve equipment available to swimmers
- Broughton Gifford Village Hall - £2228 towards improvements to the hall.
- Semington Parish Council- £1100 towards a defibrillator for use by villagers.
- Keevil Defibrillator group- £960 to provide a defibrillator for use in Keevil.

13 **Urgent Business**

8:50pm

14 **Close**

8:50pm

Future Meeting Dates

Wednesday, 15 April 2015
7.00 pm

Semington Village Hall, High St, Semington BA14 6JR

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Shaw Village Hall, The Beeches, Shaw, Melksham
Date: 17th December 2014
Start Time: 7:00pm
Finish Time: 9:05pm

Please direct any enquiries on these minutes to;

Tel: 01249 706612 or (e-mail) Kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed, Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman),
Cllr David Pollitt and Cllr Roy White and Cllr Roy White

Wiltshire Council Officers

Rhys Schell – Community Area Manager
Kevin Fielding – Democratic Services Officer
Ceri Evans – Community Youth Officer

Town and Parish Councils

Melksham Town Council – Steve Petty
Melksham Without Parish Council – Mike Mills
Atworth Parish Council – Mitch Roberts & Effie Gale-Sides
Broughton Gifford Parish Council – Lesley Holdway

Partners

Wiltshire Police – Inspector Matt Armstrong
Office of the Wiltshire Police & Crime Commissioner – Clive Barker

Total in attendance: 53

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board.</p> <p>The Chairman drew attention to the Wiltshire Car Parking Review document within the agenda pack.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mike Franklin (Wiltshire Fire & Rescue), Joan Savage (Seend Parish Council) and Brian Warwick (Melksham Seniors Forum).</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on 15 October 2014 were approved by the Committee and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard, (Chairman of Extended Services Melksham) declared an interest in the Extended Services grant application and did not partake in the item.</p>
5	<p><u>Flooding</u></p> <p>Cllr Jonathon Seed presented an item in relation to flooding in the community area. The need for flood wardens and local vigilance was raised, as well as the need to know which gullies were critical to potential flooding. It was explained that there was a need to prioritise due to a lack of funds across the County. The need to create resilient communities was stressed. It was heard that the South Brook currently coped the amount of excess water but more housing would exacerbate the issue. The need to widen South Brook was discussed and the further need to highlight flooding issues was discussed. The need for local people to report issues – such as blocked drains – was stressed before these issues become more significant problems. The 'My Wiltshire' smart phone and tablet app was deemed the most effective way of logging an issue. The need for inspections of major rivers was also discussed.</p>

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6	<p><u>Local Youth Network (LYN) - Update and Recommendations</u></p> <p>Update - Ceri Evans (Community Youth Officer) reported that the initial needs assessment had begun and she was planning to attend Melksham Oak School over several lunchtimes to collect data. It was heard that they were investigating the possibility of street based youth workers through procurement from Youth Action Wiltshire but this was dependent on the cost. Rural work was also planned in the parishes, as well as the town. The need for young people to become involved in the LYN's work was emphasised to help the delivery of a new model of youth work. Those interested were asked to contact Ceri Evans (ceri.evans@wiltshire.gov.uk).</p> <p>The opportunity to ask questions was provided and it was heard that Ceri would soon be receiving advanced training in relation to Child Sexual Exploitation. It was heard that Ceri was fully versed in the escalation policy and all matters of concern should be raised as a point of urgency.</p> <p>The LYN were planning to hold a couple of youth consultation days in Melksham town centre to capture the needs of youth people who live in the community area but are educated outside of it.</p> <p>i. Recommendations:</p> <ul style="list-style-type: none">• That the Melksham Area Board adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.• That the Melksham Area Board note the budget for the remainder of the financial year 2014/15 of £16,000.• That the Melksham Area Board approve a motion that the Community Youth Officer in consultation with the Chairman of the Melksham Area Board, and where appropriate the Community Area Manager may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings. A report explaining such decisions and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.• That the Melksham Area Board approves authority be delegated to the Community Youth Officer to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings and consultation activities with young people.
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	<ul style="list-style-type: none"> • That the Melksham Area Board approves funding of £1,800 to continue joint funding youth counselling with Extended Services (Melksham). <p>Note: That Cllr Jon Hubbard, as Chairman of Extended Services (Melksham) did not partake in this vote.</p> <p>Decision:</p> <p>To approve the recommendations made by the LYN.</p>
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7	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>There was nothing to report.</p>
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8	<p><u>Melksham Campus - update</u></p> <p>Cllr Roy While advised that:</p> <p>Programme update</p> <p>Tenders had been received from four contractors for the proposed Melksham Campus project and are currently being evaluated by the project team. The appointment of the successful contractor was anticipated early in the New Year.</p> <p>Wiltshire Council was working closely with Melksham Town Football Club and Melksham Rugby Club, to finalise details of their re-location, which would enable the site works for the Campus to commence in Spring 2015. The Council was currently working with the clubs to facilitate vacation of their existing facilities at the end of their respective 2014/2015 seasons, which was now anticipated to involve the use of temporary facilities following a delayed commencement of construction work of their new development. This was associated with the requirement to clear the Woolmore Farm site from reptiles under a license from Natural England.</p> <p>The development of the exciting new home for the Melksham Town Football and Melksham CAT Rugby Clubs at Woolmore Farm, was programmed to commence in early 2015, and on completion will offer four rugby and twelve football pitches, complete with new changing and social facilities. Further confirmation of dates and detail would be available at the next Melksham Area Board meeting in February 2015.</p> <p>The re-development of the market place, which was being completed in tandem with the campus development, would be publically available to view from January 2015. This work was being completed by Wiltshire Council Highways Department and current projections were for this to take place in autumn 2015. The programme for this work would be phased to ensure that it did not interfere</p>
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	<p>with the 2015 Melksham Light Show.</p> <p>Branding The Melksham COB was working with Wiltshire Council's communications department to create an exciting brand and logo for the campus. The objective was to shortlist a few suitable options, which represent and reflect the local area and then invite feedback on these options. The ambition was to have the logos and proposed branding options available for display and comment at the February Area Board.</p> <p>Community Engagement The position statement on the delivery of the campus programme also highlighted that additional council resource was required to provide full community engagement. It was proposed that each COB would be supported by a Community Engagement Manager, and these posts would be recruited to in the New Year. One of the many objectives of the role would be to ensure that all stakeholders and community residents were actively engaged with and kept fully up to date with campus developments. In the interim period Rhys Schell would be undertaking this role and would be looking to meet and speak with local stakeholders and partners in the coming weeks and months.</p>
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9	<p><u>Member Updates</u></p> <p>Local Youth Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> • The group hadn't met since the last Area Board meeting. Various conversations were ongoing, with the group looking to push on in the new year. <p>Economy – Cllr Roy While</p> <ul style="list-style-type: none"> • That the Bowerhill & Hampton Park Steering Group had had its first meeting, with various businesses and organisations in attendance. A joint Solar panel venture for businesses and better Broadband was picked up by the group as key discussion points. <p>Health – Cllr Pat Aves</p> <ul style="list-style-type: none"> • That the group had had its first meeting with various health care professionals and voluntary groups in attendance. A very enthusiastic response had been received with the next meeting planned for January 2015.
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	<p>Transport – Cllr Terry Chivers</p> <ul style="list-style-type: none"> • That work was ongoing with Melksham Without Parish Council re the lack of bus stops. • The lack of disabled access on some of the Wiltshire Council bus stops. • That the Trans Wilts Rail Partnership was celebrating its first year of operation, its AGM would be held on 30 January 2015. • That Cycling Working group was continuing to meet. <p>Read Easy – Cllr David Pollitt</p> <ul style="list-style-type: none"> • That the Management Committee would be meeting on Monday 12th January 2015 at Melksham Fire Station. • The group was still looking for volunteers to get involved. <p>The Chairman thanked the members for their updates.</p>
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10	<p><u>Partner Updates</u></p> <p>Wiltshire Police (Inspector Matt Armstrong) - the written report contained in the agenda pack was noted. It was agreed that the Community Area Transport Group would monitor speeding issues on the Woodrow Road, Melksham.</p> <p>Community Area Partnership (Colin Goodhind) That the partnership was heading up a campaign to promote Smart Water throughout the Melksham community area.</p> <p>Melksham Town Council – the written report contained in the agenda pack was noted.</p> <p>Melksham Chambers of Commerce – the written report contained in the agenda pack was noted.</p> <p>Melksham Senior People’s Forum – the written report contained in the agenda pack was noted.</p> <p>Trans Wilts Community Rail Partnership – the written report contained in the</p>
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	<p>agenda pack was noted.</p> <p>The Chairman thanked everybody for their updates.</p>
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11	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision Broughton Gifford Scouts awarded £2,341.94 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Bowerhill Residents Action Group awarded £988.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Shaw & Friendship Club – application was deferred for further discussions.</p> <p>Decision Shaw & Friendship Club awarded £800.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision 1st Bowerhill Scouts awarded £4,422.34 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Melksham Ukulele Club awarded £500.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Splitz Support Service awarded £2,624.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p>
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	<p>Decision Melksham Comic-Con awarded £708.16 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Extend Services Melksham awarded £767.29 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Melksham Railway Development Group awarded £448.10 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Golden Oldies Charity awarded £228.99 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Seend Parish Council awarded £250.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p>
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12	<p><u>Any Other Items of Public Concern</u></p> <p>There was none.</p>
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13	<p><u>Date of next meeting and Close</u></p> <p>The Chairman advised that the Melksham Area Board would next meet on Wednesday 11th February 2015, venue to be confirmed.</p>
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1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board.</p> <p>The Chairman drew attention to the Wiltshire Car Parking Review document</p>
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6	<p><u>Local Youth Network (LYN) - Update and Recommendations</u></p> <p>ii. Update - Ceri Evans (Community Youth Officer) reported that the initial needs assessment had begun and she was planning to attend Melksham Oak School over several lunchtimes to collect data. It was heard that they were investigating the possibility of street based youth workers through procurement from Youth Action Wiltshire but this was dependent on the cost. Rural work was also planned in the parishes, as well as the town. The need for young people to become involved in the LYN’s work was emphasised to help the delivery of a new model of youth work. Those interested were asked to contact Ceri Evans</p>

	<p>(ceri.evans@wiltshire.gov.uk).</p> <p>The opportunity to ask questions was provided and it was heard that Ceri would soon be receiving advanced training in relation to Child Sexual Exploitation. It was heard that Ceri was fully versed in the escalation policy and all matters of concern should be raised as a point of urgency.</p> <p>The LYN were planning to hold a couple of youth consultation days in Melksham town centre to capture the needs of youth people who live in the community area but are educated outside of it.</p> <p>iii. Recommendations:</p> <ul style="list-style-type: none"> • That the Melksham Area Board adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN. • That the Melksham Area Board note the budget for the remainder of the financial year 2014/15 of £16,000. • That the Melksham Area Board approve a motion that the Community Youth Officer in consultation with the Chairman of the Melksham Area Board, and where appropriate the Community Area Manager may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings. A report explaining such decisions and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board. • That the Melksham Area Board approves authority be delegated to the Community Youth Officer to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings and consultation activities with young people. • That the Melksham Area Board approves funding of £1,800 to continue joint funding youth counselling with Extended Services (Melksham). <p><i>Note: That Cllr Jon Hubbard, as Chairman of Extended Services (Melksham) did not partake in this vote.</i></p> <p>Decision: To approve the recommendations made by the LYN.</p>
7	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>There was nothing to report.</p>
8	<p><u>Melksham Campus - update</u></p>

Cllr Roy While advised that:

Programme update

Tenders had been received from four contractors for the proposed Melksham Campus project and are currently being evaluated by the project team. The appointment of the successful contractor was anticipated early in the New Year.

Wiltshire Council was working closely with Melksham Town Football Club and Melksham Rugby Club, to finalise details of their re-location, which would enable the site works for the Campus to commence in Spring 2015. The Council was currently working with the clubs to facilitate vacation of their existing facilities at the end of their respective 2014/2015 seasons, which was now anticipated to involve the use of temporary facilities following a delayed commencement of construction work of their new development. This was associated with the requirement to clear the Woolmore Farm site from reptiles under a license from Natural England.

The development of the exciting new home for the Melksham Town Football and Melksham CAT Rugby Clubs at Woolmore Farm, was programmed to commence in early 2015, and on completion will offer four rugby and twelve football pitches, complete with new changing and social facilities. Further confirmation of dates and detail would be available at the next Melksham Area Board meeting in February 2015.

The re-development of the market place, which was being completed in tandem with the campus development, would be publically available to view from January 2015. This work was being completed by Wiltshire Council Highways Department and current projections were for this to take place in autumn 2015. The programme for this work would be phased to ensure that it did not interfere with the 2015 Melksham Light Show.

Branding

The Melksham COB was working with Wiltshire Council's communications department to create an exciting brand and logo for the campus. The objective was to shortlist a few suitable options, which represent and reflect the local area and then invite feedback on these options.

The ambition was to have the logos and proposed branding options available for display and comment at the February Area Board.

Community Engagement

The position statement on the delivery of the campus programme also highlighted that additional council resource was required to provide full community engagement. It was proposed that each COB would be supported by a Community Engagement Manager, and these posts would be recruited to in the New Year. One of the many objectives of the role would be to ensure that all stakeholders and community residents were actively engaged with and kept fully up to date with campus developments. In the interim period Rhys Schell would be undertaking this role and would be looking to meet and speak with local

	stakeholders and partners in the coming weeks and months.
9	<p><u>Member Updates</u></p> <p>Local Youth Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> • The group hadn't met since the last Area Board meeting. Various conversations were ongoing, with the group looking to push on in the new year. <p>Economy – Cllr Roy While</p> <ul style="list-style-type: none"> • That the Bowerhill & Hampton Park Steering Group had had its first meeting, with various businesses and organisations in attendance. A joint Solar panel venture for businesses and better Broadband was picked up by the group as key discussion points. <p>Health – Cllr Pat Aves</p> <ul style="list-style-type: none"> • That the group had had its first meeting with various health care professionals and voluntary groups in attendance. A very enthusiastic response had been received with the next meeting planned for January 2015. <p>Transport – Cllr Terry Chivers</p> <ul style="list-style-type: none"> • That work was ongoing with Melksham Without Parish Council re the lack of bus stops. • The lack of disabled access on some of the Wiltshire Council bus stops. • That the Trans Wilts Rail Partnership was celebrating its first year of operation, its AGM would be held on 30 January 2015. • That Cycling Working group was continuing to meet. <p>Read Easy – Cllr David Pollitt</p> <ul style="list-style-type: none"> • That the Management Committee would be meeting on Monday 12th January 2015 at Melksham Fire Station. • The group was still looking for volunteers to get involved.

	The Chairman thanked the members for their updates.
10	<p><u>Partner Updates</u></p> <p>Wiltshire Police (Inspector Matt Armstrong) - the written report contained in the agenda pack was noted. It was agreed that the Community Area Transport Group would monitor speeding issues on the Woodrow Road, Melksham.</p> <p>Community Area Partnership (Colin Goodhind) That the partnership was heading up a campaign to promote Smart Water throughout the Melksham community area.</p> <p>Melksham Town Council – the written report contained in the agenda pack was noted.</p> <p>Melksham Chambers of Commerce – the written report contained in the agenda pack was noted.</p> <p>Melksham Senior People’s Forum – the written report contained in the agenda pack was noted.</p> <p>Trans Wilts Community Rail Partnership – the written report contained in the agenda pack was noted.</p> <p>The Chairman thanked everybody for their updates.</p>
11	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision Broughton Gifford Scouts awarded £2,341.94 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Bowerhill Residents Action Group awarded £988.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision</p>

Shaw & Friendship Club – application was deferred for further discussions.

Decision

Shaw & Friendship Club awarded £800.00

Reason

The grant meets the 2014/15 grants criteria.

Decision

1st Bowerhill Scouts awarded £4,422.34

Reason

The grant meets the 2014/15 grants criteria.

Decision

Melksham Ukulele Club awarded £500.00

Reason

The grant meets the 2014/15 grants criteria.

Decision

Splitz Support Service awarded £2,624.00

Reason

The grant meets the 2014/15 grants criteria.

Decision

Melksham Comic-Con awarded £708.16

Reason

The grant meets the 2014/15 grants criteria.

Decision

Extend Services Melksham awarded £767.29

Reason

The grant meets the 2014/15 grants criteria.

Decision

Melksham Railway Development Group awarded £448.10

Reason

The grant meets the 2014/15 grants criteria.

Decision

	<p>Golden Oldies Charity awarded £228.99 Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Seend Parish Council awarded £250.00 Reason <i>The grant meets the 2014/15 grants criteria.</i></p>
12	<p><u>Any Other Items of Public Concern</u></p> <p>There was none.</p>
13	<p><u>Date of next meeting and Close</u></p> <p>The Chairman advised that the Melksham Area Board would next meet on Wednesday 11th February 2015, venue to be confirmed.</p>

Chairman's Announcements

Subject:	The public consultation of the Stonehenge and Avebury World Heritage (WHS) Site Management Plan 2015
Officer Contact Details:	Beth Thomas, Stonehenge WHS Coordinator
Further details available:	07769 741 066 beth.thomas@wiltshire.gov.uk

Summary of announcement:

The WHS Coordination Unit wants to make members of Community Area Boards aware of the public consultation taking place December 2014* – February 2015 on the Stonehenge and Avebury WHS Management Plan 2015 and to give members an opportunity to comment if they so wish.

The WHS Coordination Unit is based in the Heritage and Arts team at the Wiltshire and Swindon History Centre in Chippenham. The Unit is a partnership between English Heritage, the National Trust and Wiltshire Council.

The Unit has produced the first joint Stonehenge and Avebury World Heritage (WHS) Management Plan for publication in 2015. The Plan provides a long term strategy to protect the World Heritage Site for this and future generations.

The primary aim of the Plan is to protect the Site by sustaining its Outstanding Universal Value, and to achieve an appropriate balance with other interests such as tourism, farming, nature conservation, roads and traffic, research, education and the local community.

This document sets out the management issues of the WHS and how these will be dealt with by the many partners who are involved in the management of the WHS. Partners include: English Heritage, the National Trust, MoD, the North Wessex Downs AONB, Natural England, Wiltshire Council and town and parish councils amongst others.

The public consultation process gives people an opportunity to review the Management Plan to ensure that it addresses the key issues which impact upon the WHS and the aims, policies and actions set out address these issues.

The consultation will be available on the Wiltshire Council website** and members of the public can comment directly through the website, by email to stonehengeandaveburywhs@wiltshire.gov.uk

or by post to:
The WHS Coordination Unit
Wiltshire & Swindon History Centre
Cocklebury Road
Chippenham
SN15 3QN

The final Management Plan will be sent to the Department of Culture Media and Sport and then to the World Heritage Committee of UNESCO.

*Dates TBC

**The web link will be provided once available.

Chairman's Announcement

Subject	Dementia in Wiltshire: The Role of Healthwatch Wiltshire
Contact details	01225 434218 info@healthwatchwiltshire.co.uk www.healthwatchwiltshire.co.uk

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

Monitoring dementia services

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy. This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services.

The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

The workshops will be taking place on:

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hays, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

Specialist dementia hospital care in Wiltshire

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to

Chairman's Announcement

complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

The public meetings will be taking place on:

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

Online version of the questionnaire:

<http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>

Chairman's Announcements

Subject:	Paper 10 Integrated Performance Management Report
Officer Contact Details:	Wiltshire CCG Communications Department Wccg.info@nhs.net
Weblink:	http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014
Further details available:	David Noyes, Director of Planning, Performance and Corporate Services

Executive Overview

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

Chairman's Announcements

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

Chairman's Announcements

Subject:	Canal & River Trust seeking groups to adopt sections of the Kennet & Avon Canal
Officer Contact Details:	Ken Oliver Countryside Officer 01249 706494 ken.oliver@wiltshire.gov.uk
Further details available:	https://canalrivertrust.org.uk/volunteer/adopt-a-stretch-of-canal-or-river-near-you

Summary of announcement:

The Kennet & Avon Canal plays an important role in Wiltshire life and in partnership with Wiltshire Council, the Canal & River Trust is seeking volunteer groups to 'adopt' sections of the waterway. The aim is to help keep the canal in good order and to make improvements that will benefit all users and the wildlife habitat.

The CRT are wanting to widen their community engagement and are offering adoptions as a way of enabling local communities to help care for their stretch of the waterway. Adoptions are supported by the volunteer coordinator team within the CRT. They will assist with equipment, activities, training and health and safety matters

The commitment would typically be one day per month for 12 months.

Countryside Officer Ken Oliver works with the Kennet & Avon Waterways Partnership and would be pleased to provide more details

Tel : **01249 706494**

Email: ken.oliver@wiltshire.gov.uk

LYN Management Group meeting

14/01/15, in the Crown Chambers Melksham Without Parish Council.

- Apologies
- Welcome and introductions – Rob Spooner, Ceri Evans, Cllr Hubbard, Rhys Schell, Teresa Strange, Chris Pugh, Elena Rossi (YP), Jack Oatley (YP)
- Discussion and election of Chair/Co-Chair/Vice Chair – Jon Hubbard will be Chair – all agreed. The suggestion is that young person is co-chairing. All agreed this was a suitable suggestion. Elena Ross has volunteered to be Co-Chair and all agreed. John reiterated that Co-Chair had same level of importance as Chair.
- Overview of the community led model – Ceri provided history in lead up to the Management LYN. No longer a one size fits all. Looking to widen participation. Revenue money available for project that can widen participation. Long discussion about eligible criteria. The Adventure Centre will be opening shortly – Monday evening drop in session. Also very keen to get the street youth workers started again.
- LYN Terms Of Reference – Ceri talked through the Terms of Reference. Two network groups – YP for one and Service providers which feeds to the LYN Management. Brief update on procurement catalogue. Brief update on the Bowerhill centre development. **Action:** Ceri to investigate the Melksham Community Bus, with Terri Welsh as link. It can be booked through the TIC. The groups suggestion is that it picks up children from the rural areas and brings to activities in Melksham – Youth drop in, Scouts and Bowerhill Centre all discussed as potential activities to drop to. **Action:** Ceri to look into WAVES mini bus service.
- Best way of advertising grants – **Action:** Ceri and Rhys to work on something to put on the OCM webpage. There is potential to add a LYN tab to the website. Potential for all Parishes could put links on their website. **Action:** Ceri to draft article which could be sent through the parishes and other networks such as Social Media and Melksham News. The hope is that this will be sent once date for opening and bus details is confirmed.
- Funding and grant scoring – Ceri talked through the grants criteria.
- Recruitment of vacancies - 2 x more YP for the Management group. **Action:** Teresa to ask in Scouts/ Guides and the Young farmers association.
- Future meeting –dates/times – Wednesday 4th February, 6pm at Crown Chambers – at which point a full year’s schedule of meetings be distributed.
- Any other business – **Action:** Ceri to circulate list of community young person’s groups. **Action:** Ceri to speak with Phil McMullen – Rhys to provide details. Teresa mentioned that the Duke of Edinburgh award potential creates young people wishing to volunteer.
- It was agreed by all that to form a quorum at least 2 YP and at least 2 adults are present at any meeting. Announcement of a conflict of interest for any of those grants where applicable should be made in advance.

Meeting notes
Thursday 15th January 2015
7pm

Attendees

Melksham COB: Cllr Roy While (RW), Terri Welch (TW), Sarah Todhunter (ST), George Roberts (GR), Colin Goodhind (CG), Graham, Ellis (GE)

Wiltshire Council Officers: Rhys Schell (RS), Karen Hodder (KH)

<u>Key topics/ discussions</u>	<u>Actions</u>
<p>1. Welcome and apologies</p> <p>RW welcomed all. Brian Warwick (BW) offered apologies.</p>	
<p>2. Previous meeting minutes</p> <p>No meeting notes for reference. No issues to report.</p>	
<p>3. Programme update</p> <p>RS provided an update on the programme. Headlines were:</p> <ul style="list-style-type: none"> - Richard Pearce and Ceri Williams are working with the Rugby and Football clubs to find temporary accommodation during the construction phases at Woolmore Farm. Meetings taking place w/c 19th January to further these discussions. - Initial work to start on Woolmore Farm in February. - Contractor interviews for the main campus build are taking place on 23rd January. - Market place regeneration plans are on show at the Town Hall, with work due to commence in Autumn 2015. <p>TW reported that 4 car parking spaces are being lost as part of the proposed market place regeneration. The Town Council would like to discuss replacement parking provision.</p> <p>How parking will be managed at the campus was raised as a query and potential issue.</p>	<p>Action: RS to speak with Richard Pearce regarding this and feedback.</p> <p>Action: RS to get further detail.</p>
<p>4. Branding</p> <p>KH introduced the third iteration of logos and the COB discussed the campus brand and name. Agreements were reached as follows:</p> <ul style="list-style-type: none"> - The word 'Conigre' was ruled out as a potential name and the COB agreed to opt for either 'Melksham Community Campus' or 'Melksham House Community Campus'. - Three concepts were agreed on which were; a milk churn, the Melksham House frontage and Melksham Bridge (extension to three arches). - Blue and teal tones were the preferred colour options. 	<p>Action: KH to get design options on each of the three concepts using the 'Melksham' and 'Melksham House' name.</p> <p>Action: GE to contact those</p>

<p>- The preference was to launch three logo options at the Area Board on 11th February for public consultation. This would not be a closed process and different concepts and ideas would still be possible at this stage.</p>	<p>involved in the campus Public Art and Design Commission Plan and come back to KH w/c 19th January if any suitable ideas or suggestions.</p> <p>Action: RS to send around updated logos for comment once available.</p>
<p>5. Community Engagement</p> <p>a) Stakeholder list</p> <p>The group discussed the contact list and RS outlined his proposal to communicate with the various groups. The potential for this to be the main contact directory for the community was raised as an opportunity.</p> <p>b) Identification of key groups for engagement</p> <p>RS asked all COB members to highlight any priority groups for engagement. RS will be booking meetings and invited COB members to attend suitable meetings with him.</p> <p>c) Mapping potential users</p> <p>RS circulated a document showing the available space within the campus for hire. A short list of potential users was shown next to each space. Further work required.</p>	<p>Action: All COB members to send updates to RS.</p> <p>Action: RS to update database accordingly.</p> <p>Action: COB to contact RS with any additional suitable groups.</p> <p>Action: RS to update and send around user mapping document. All to input and update as appropriate.</p>
<p>6. Next meeting dates</p> <p>Thursdays were agreed as the preferable day of the week for future meetings. 6pm or 7pm time highlighted as potential start times. GE stated his attendance may be difficult due to work commitments.</p>	<p>Action: RS to send around doodle poll for 2015 meetings</p>
<p>7. AOB</p> <p>CG provided a brief update from his and Richard Pearce's presentation to six young people from Melksham Oak School. More work on this to follow and potential to link with Ceri Evans, the Melksham Community Youth Officer.</p>	

Wiltshire Council

Melksham Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council has a major programme of investment in highway maintenance over the next six years which has started in 2014/15, and will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. The scheme list for 2014/15 was considered by the Area Board earlier this year, and is fixed. The work is either completed or currently underway on these sites (See **Appendix 1**). There are also road safety and Community Area Transport Group schemes being implemented (See **Appendix 2**).

A list of roads for resurfacing and treatment in 2015/16 has been prepared (See **Appendix 3**). The site list has been developed taking into account the existing condition of the roads, road safety considerations and the anticipated deterioration in condition. The Area Board is asked to review this list, and suggest any other sites, particularly for consideration for future years.

The level of funding for highway maintenance in Wiltshire is significantly above the level of funding provided by the Department of Transport, with a budget of £21 million for highway maintenance and £3 million for bridge maintenance in 2015/16. The DfT funding for roads and bridge maintenance in Wiltshire has been £12.262 million for 2014/15, and is in the region of £16.500 million for 2015/16.

The Local Highways Investment Fund 2014 -2020 represents a significant increase in investment in road maintenance in Wiltshire.

Proposals

The Area Board is requested to:

1. Note the progress made on implementing road resurfacing and safety schemes in 2014/15
2. Consider the list of proposed highway maintenance schemes in their areas for 2015/16, and agree the final list for implementation.
3. Suggest any sites for consideration for inclusion in future year's highway maintenance and resurfacing programmes.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping to identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance in agreeing a final list for 2015-16 would be appreciated as there is a significant programme of works to deliver.

Wiltshire Council

Melksham Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

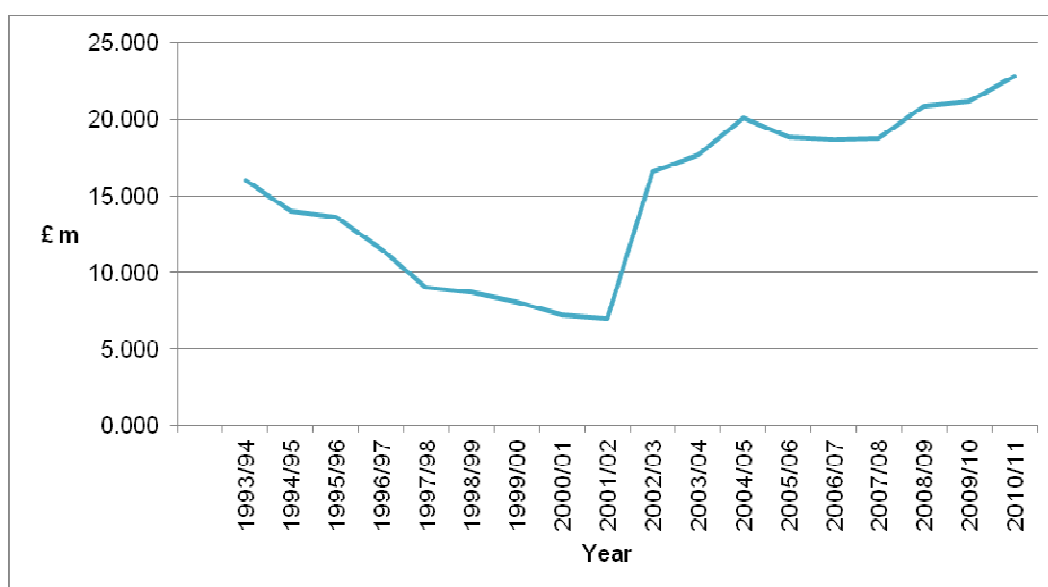
1. To advise the Area Board about progress made implementing the Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2015/16.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways declined substantially during the 1990's, and there has been under investment in roads maintenance for years. It has increased since 2000/1, with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and flooding earlier this year the road network has been badly affected.
6. Wiltshire Council has a major programme of investment in highway maintenance over the next six years, and this will see a significant improvement in the condition of the county's highway network.

Main Considerations

7. There is a substantial programme of road maintenance currently underway. The larger schemes in your area are shown in **Appendix 1**. Most of the surfacing across the county has already been completed, or is programmed for the coming months, subject to weather. The scheme list for 2014/15 is fixed and at this stage would only be changed in exceptional circumstances.
8. In a few cases schemes have had to be delayed because of public utilities work or other access difficulties, and these sites will generally be completed at the first available opportunity.
9. As well as those roads on the list of schemes circulated to Area Boards in 2014, additional sites have had to be treated because of damage caused by flooding. This additional work has been funded from additional funding provided by central government for winter damage and potholes.
10. There are ongoing programmes of local safety and Community Area Transport Group (CATG) schemes in the area, and recent larger projects are listed in **Appendix 2**.
11. The Local Highways Investment Fund 2014 – 2020 is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. It is intended to produce a long term improvement in the condition of Wiltshire's roads by applying asset management principles. Road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2015/16 in the community area as shown in **Appendix 3**.
12. In addition to the larger carriageway surfacing sites, the Council will also be repairing localised areas which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
13. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
14. It is the intention that the Area Boards will have the opportunity to help identify local priorities for treatment for future years. Any sites which the

Area Board suggest will be inspected and considered for potential inclusion in the road maintenance programme for future years.

Safeguarding Implications

5. Does not apply.

Public Health Implications

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other measures to improve road safety, such as traffic calming, speed limits, and schemes being developed by the Community Area Traffic Groups.
15. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. Urban roads in poor condition may discourage cycling as cyclists who can be adversely affected by road conditions and uneven or damaged surfaces. The investment supports the strategy to encourage cycling as set out in the Council's Local Transport Plan.
16. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
17. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

Environmental and Climate Change Considerations

18. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
19. In the longer term a more robust highway network, with roads in better condition, will require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime enables traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption can be considerable.

Equalities Impact of the Proposal

20. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
21. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

22. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
23. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

24. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
25. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

26. There is a potential risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk is being managed by using the technical data to focus the investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.

27. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve in the longer term with the increased investment.

Financial Implications

28. Routine highway maintenance such as grass cutting, gully emptying and litter picking is paid for with Revenue funding. The majority of funding for major road maintenance and highway improvements is capital funding usually provided through the Maintenance Block Capital Grant from the Department for Transport (DfT). The allocation for Wiltshire for 2014/15 is £12.262 million, and for 2015/16 is expected to be in the region of £16.4 million.
29. The importance of highways investment has been recognised within the Wiltshire Council Business Plan 2013/17 and as a result an intention to invest additional Capital budget was factored into the financial plan based on assumed future grant levels. Highway maintenance funding in Wiltshire has been increased to £21 million for the six year period to 2020, with a budget for bridge maintenance of a further £3 million annually during this period.
30. It has been estimated that an annual expenditure of around £12.575 million would be required to maintain the highway network in its existing condition for the next 15 years. Spending less than this would result in road conditions deteriorating and public satisfaction reducing.
31. The funding of £21 million for highways maintenance for six years will result in a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads

Legal Implications

32. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

Options Considered

33. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would significantly improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

Conclusions

34. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, increased expenditure above the funding levels provided by the Department of Transport is being provided for highway maintenance.
35. The current funding of £21 million for six years will provide a significant improvement to the condition of the network, improving the condition of both unclassified and classified roads. As part of the scheme the opportunity is being provided to the Area Boards to help identify local priorities for treatment.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

December 2014

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Melksham Highways Major Maintenance 2014 – 15

Appendix 2 – Melksham Integrated Transport Schemes 2014 – 15

Appendix 3 – Melksham Highway Major Maintenance Sites 2015 – 2016

APPENDIX 1

Melksham – Highways Major Maintenance Schemes 2014/15

Road	Location	Treatment	Approximate Length (m)	Completed / Programmed Date
U/C	Southbrook Rd/Roundponds/Northbrook Rd	Resurfacing	1,250	Completed
U/C	Pembroke Rd/Ruskin Avenue/Coronation Avenue	Resurfacing, with footway reconstruction	615	Postponed because of public utilities work
U/C	Waverley Gardens/Woodstock Gardens	Resurfacing and footways	140	February 2015
U/C	St Margarets Gardens/Chalfield Crescent	Resurfacing	440	Completed
U/C	The Strand	Resurfacing	200	Completed
U/C	Crescent Rd/Short Street/Leaze Road	Resurfacing and 50% footways	130	February 2015
A350	Melksham Dual Southbound Lights to Asda	Reconstruction	140	Completed
A350	Melksham Dual Southbound by Asda to Rnbt	Reconstruction	115	Completed
C382	Spa Road Melksham - Town to Texaco	Resurfacing with footways both sides	450	Postponed because of public utilities work
C382	Spa Road Melksham Texaco to Rnbt	Resurfacing	380	Postponed because of public utilities work
C382	Spa Road Melksham - Town to Texaco	Footways	900	Postponed because of public utilities work
A361	A361 Trowbridge Road/The Strand near Seend	High friction	180	Completed

Road	Location	Treatment	Approximate Length (m)	Completed / Programmed Date
A350	A350 Western Way, Melksham	Texture Blast	310	Completed
A365	A365 Western Way Bowerhill Roundabout, Melksham	Resurfacing	250	March 2015

Melksham – Additional Sites 2014/15

Road	Location	Treatment
U/C	Spout Lane, Seend	Resurfacing

Melksham - Integrated Transport Schemes 2014/15

Road	Location	Scheme Description	Completion/ Programmed date
C244	Poulshot, Devizes Road	Footway improvements and review of speed limit signs	Completed
A3102	Melksham, Bank Street	High friction surfacing on the footways	Completed
A365	Melksham, Railway Station	Phase 2, creation of a car park	February 2015
A365	Melksham, Railway Station	Phase 3, access feature and cycleway	February 2015
A365	Melksham, Railway Station	Phase 4, Underpass renovation	February 2015

Melksham - Structures Scheme

Road	Location	Scheme Description	Completion/ Programmed date
U/C	Melksham Town Bridge	Concrete repairs	February 2015

Highways Major Maintenance 2015/16 – Melksham Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Chalfield Lane (junction with Leigh Road) to Chalfield Manor to Coombe Lane junction	Surface Dressing	2952
C226	The Stocks (Trowbridge Road north east to Bollands Hill) Seend Cleeve	Surface Dressing	1627
A3102	Sandridge Hill, near Sandridge Park	Skid Resistance Improvements	420
A350	Yarnbrook Road, Junction with Common Hill	Skid Resistance Improvements	1600
A361	Devizes Road/The Strand junction with Back Street	Skid Resistance Improvements	140
C20	Seend Road/Bell Hill near Home Farm, Seend	Skid Resistance Improvements	100
A365	A365 junction with Carnation Lane, Bowerhill	Skid Resistance Improvements	110
C20	C20 at Seend Bridge	Skid Resistance Improvements	70
A3102	Lowbourne, junction with Union Street, Melksham	Skid Resistance Improvements	80
A365	Shurnhold, between railway bridge and junction with Roundponds, Melksham	Skid Resistance Improvements	130

Road	Location	Recommended Treatment	Estimated Length (m)
A350	A350, Beanacre	Skid Resistance Improvements	1000
U/C	Hercules Road, Bowerhill	Surfacing	293
U/C	Lysander Road, Bowerhill	Surfacing	101
U/C	Lancaster Road/Lysander, Bowerhill	Surfacing	1205
U/C	Halifax Road, Bowerhill	Surfacing	630
U/C	Sarum Avenue	Surfacing	403
U/C	Addison Road	Surfacing	333
U/C	Craybourne Road	Surfacing	798
U/C	Pembroke Road & Ruskin Avenue, Melksham	Surfacing	908
B3122	Spa Road, Melksham	Surfacing	tbc
U/C	Pembroke Road & Ruskin Avenue, Melksham	Surfacing	908
B3353	Whitley Village	Surfacing	tbc
C165	Forest Road (Sandridge Road mini Roundabout to Pig & Whistle mini Roundabout)	Surface Dressing	tbc

Melksham Community Area Board

February 2015



Neighbourhood Policing

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith PCSO Rose Baldock PCSO Christopher Pugh
Rural North:	PC Barry Dalton PCSO Janet Gould PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Helen Wilson

NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: www.wiltshire.police.uk

Current Priorities:

The current priority for my team in Melksham is to continue to promote Community Messaging, launched through the NPT and PCC on the 13th November 2014.

Wiltshire and Swindon Community Messaging is an online secure system that members of the public, including Neighbourhood Watch coordinators and members, can join to receive messages about policing and crime matters in their area.

Messages can be sent by email, text and voicemail. People can join Wiltshire and Swindon Community Messaging by visiting www.wiltsmessaging.co.uk

The system will not be monitored 24 hours a day - always call 999 in an emergency or 101 in a non-emergency.

To support of the launch of Community Messaging Selwood Housing have agreed to give up space in their newsletter produced for their residents for an article on Community Messaging. It is anticipated this will reach an audience of 6000. I am grateful for their support.

Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

Local Issues and crime:

Following the last Area Board on the 17th December the figures for incidents in Melksham Community Area continue to improve, little by little.

For the same period last year there have been 30 fewer reports of antisocial behaviour.

There have been 3 fewer burglaries. This would be greater however the site of the old George Ward School has been subject of attention from offenders and each piece of damage is recorded as a burglary. We have requested additional security through the Council as the property remains their responsibility at this time. 2 individuals have been convicted of theft from the site and were awarded 12 month community orders and a combined total of 170 hours of unpaid work.

35 fewer thefts recorded and a reduction in retail theft from 28 to 13.

Violence has reduced by 5 offences and only one of these occurred at licensed premises where a drink was thrown over someone.

There have been 13 fewer reports of damage to property.

These figures are reflected in the chart below with only violence crime showing an increase over the 12 month rolling period.

ED Melksham NPT	Crime			
	12 Months to December 2013	12 Months to December 2014	Volume Change	% Change
Victim Based Crime	1136	1084	-52	-4.6%
Domestic Burglary	53	39	-14	-26.4%
Non Domestic Burglary	111	57	-54	-48.6%
Vehicle Crime	98	98	+0	+0.0%
Criminal Damage & Arson	222	221	-1	-0.5%
Violence Against The Person	263	307	+44	+16.7%
ASB Incidents	946	729	-217	-22.9%

Report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality.

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of you belongings.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

In other news:

A day of action under Operation Harness was successfully carried out across Swindon and Wiltshire on Tuesday 20 January 2015 with the aim to raise speed awareness and educate drivers about road safety.

The operation involved over 170 Community Speed Watch (CSW) volunteers and 50 Wiltshire Police officers who carried out roadside checks throughout the day.

Wiltshire Police Roads Policing Unit (RPU) and Neighbourhood Policing Teams (NPT) worked in partnership with CSW to identify drivers that were speeding on Wiltshire and Swindon roads.

As a result of the operation, 208 vehicles were identified as speeding, 147 vehicles were stopped with 132 drivers given warnings about their speed.

Direct results of yesterday's (Tuesday's) day of action:

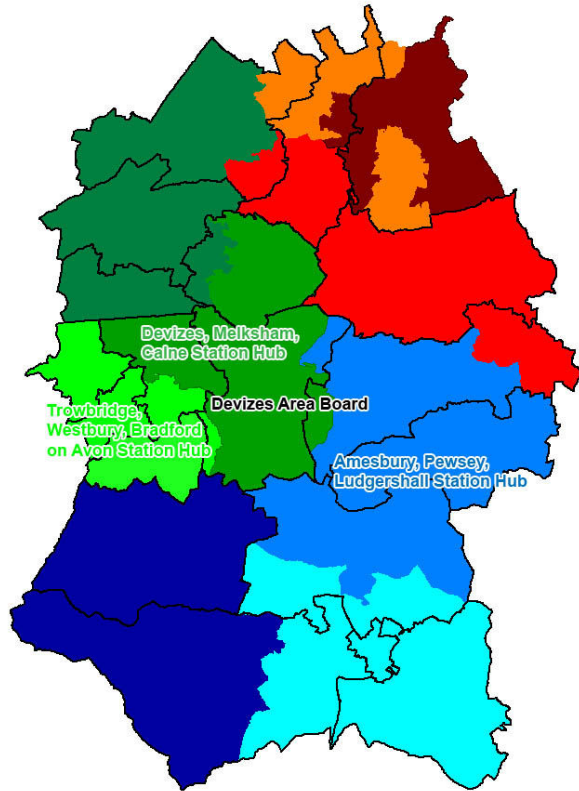
- Eight drivers were given warnings for having defective lights on their vehicles
- One driver had a road side alcohol breath test –negative result
- One driver received a warning for not wearing a seatbelt
- One driver received a warning for have a defective number plate
- Four drivers had no further action after being stopped
- 70 letters from Community Speed Watch have been sent out.

Operation Harness is a long-term collaborative project tackling issues which matter most to our communities. It involves all police officers and staff over a number of organised days of action throughout the year.

Inspector Matthew Armstrong
Sector Commander



Briefing report for Calne; Devizes and Melksham Community Area Boards



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltshire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Darren Nixon, Devizes, Melksham, Calne Station Hub	07860 345294	darren.nixon@wiltshire.gov.uk
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltshire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltshire.gov.uk and then complete the on line request

Significant step taken on road to combination

The Combination Order to bring together Wiltshire & Swindon Combined Fire Authority and Dorset Fire Authority has been submitted to the Secretary of State, the Rt Hon Eric Pickles MP.

Subject to a period of consultation, and the Secretary of State finding no need for an enquiry into the merits of merger, it is expected that the Combination Order will be made in February 2015. The required legislation will then be passed by the end of March 2015, allowing the new Fire Authority to come into being on 1 April 2016.

At meetings of the two existing Fire Authorities 'Dorset and Wiltshire Fire & Rescue Authority' was adopted as the name of the new administrative body.

A key concern raised during the public consultation process was that there should be parity in the number of Elected Members representing Wiltshire and Swindon, and those representing Dorset, Bournemouth and Poole, and this has been resolved quite amicably. The new Fire & Rescue Authority will have 30 members, with 15 from each geographical county – although this can be reviewed by the new body in the future.

Shadow governance arrangements for the transition to the new Authority have also been agreed, with defined Terms of Reference adopted by Elected Members in both Wiltshire and Dorset.

At the heart of the new combined Fire & Rescue Authority will be a purpose-built community safety centre, which will also act as a 'virtual headquarters'.

The Government has granted £5.54 million from its Fire Transformation Fund to support the construction of this facility, with money also available to align ICT between the existing Services and support other transition costs.

A project team is now scoping potential sites and we are also liaising with partners, including other emergency services and local authorities, to see what additional benefits can be realised through this scheme.

Reminder to get chimneys swept regularly

Wiltshire Fire & Rescue Service is reminding local householders to make sure that their chimneys are fire-safe. The Service has attended nine chimney fires in the last week – tying in with the weather being so much colder.

How often you should maintain your chimney will depend on the fuel you burn:

- Smokeless coals - at least once a year
- Wood - up to four times a year
- Bituminous coal - twice a year
- Oil - once a year
- Gas - once a year

If you have a real fire, you should always:

- Use a fire guard to protect against flying sparks from hot embers;
- Make sure embers are properly put out before you go to bed; and
- Keep chimneys and flues clean and well maintained.

Properties with thatched roofs are particularly vulnerable in the event of a chimney fire. Wiltshire Fire & Rescue Service has developed a thatch information pack for householders, which includes a range of advice on making chimneys as safe as possible.

Safety reminder about domestic appliances

Letting tumble driers, washing machines or dishwashers run unattended, either overnight or while you're out of the house, can be dangerous, as fires can easily start if a fault develops and the appliance overheats.

In January, a family from the Chippenham area had a lucky escape when their tumble drier caught fire after being left to run overnight.

Domestic appliances are often kept downstairs in a house, so leaving them running when you go to bed creates a real risk that you could be trapped upstairs if a fire were to start. It is also vital to have working smoke detectors, and to test them every week – that way, if the worst does happen, you should be able to raise the alarm and get to safety

The Fire & Rescue Service's advice is:

- Make sure there is at least one smoke alarm on every level of your home;
- Fit smoke alarms on landings, in hallways, and near bedrooms. They can also be beneficial in rooms with electric heaters or other items of potential risk;
- Test your smoke alarms regularly by pushing the button – ideally on a weekly basis;
- Check that your smoke alarms are no more than ten years old, and replace if necessary; and
- Make sure that any elderly or vulnerable relatives or neighbours also have working smoke alarms.

In addition, the Service recommends having carbon monoxide alarms fitted in your home, and these should also be checked regularly.

Some households may qualify for a free home fire safety check from Wiltshire Fire & Rescue Service. To request a pack or a visit, call 0800 389 7849 or visit www.wiltshire.gov.uk

PLEASE QUOTE REFERRAL REFERENCE R121

Michael Franklin

Partnerships & Community Engagement Manager(Wiltshire Council area)

February 2015

Update for the Melksham Area Board Meeting

Update From: Melksham Town Council.

Date of Area Board Meeting: 11 February 2015

Headlines/Key Issues:

- **Britain in Bloom South West**

Melksham will be entering South West in Bloom for the 3rd year. The group organising the entry is looking for volunteers to help with planting, tidying, sponsoring and supporting the preparations.

Britain in Bloom South West will be holding one of their regional seminars at the Assembly Hall on 12 February. Arrangements have been made to get Melksham ready to welcome approximately 300 people to the area.

- **Neighbourhood Plan**

Melksham Town Council and Melksham Without Parish Council are currently working on a joint Neighbourhood Plan for Melksham.

A launch event will be held on 27/28 March at the Assembly Hall, to which members of the public will be invited to help shape the content of the plan.

Projects:

- ***Flood Plan***

Melksham Town Council, with the help of Wiltshire Council are starting to formulate a Flood Plan for Melksham.

- ***Assembly Hall Survey***

In order to develop a strategy for the development of the Assembly Hall, a survey is being carried out with detailed questions to gather views on what could be done with the hall. The survey is available at the Hall and on line at www.melkshamtown.co.uk.

- ***Time Credit Scheme***

Melksham is now participating in the national Time Credit scheme. When volunteers give one hour of time to particular projects they are rewarded with one Time Credit which can be spent at participating establishments for an hour of activity.

Melksham Town Council are participating in the scheme by awarding Time Credits to people who sign up and join in litter picking and Tidy Town Day activities around the town.

Time Credits can then be exchanged for cinema tickets at Melksham Assembly Hall and DVD hire at Melksham Library. More partners are being sought and the scheme is expanding throughout Melksham.

For more information about the scheme call the Town Hall on 01225 704187 or email miriam@melkshamtown.co.uk.

Future Events/Dates for the Diary:

- 30 April: French Twinning Welcoming Reception
- 14 June: Civic Service
- July: Melksham in Bloom
- July: Britain in Bloom South West assessment day
- 18 July: Carnival/Party in the Park – King George Playing Field
- Two days a week in the summer holidays: Sports Roadshow in the park
- 29/30 August: Melksham Comic Convention - Melksham Assembly Hall
- 5/6 September: Food & River Festival – King George Playing Field
- 13 September: Gardener's Society Flower and Produce Show – Assembly Hall
- 5 December: Melksham Christmas Fayre and Lights Switch on

Signed: *Steve Gray, Town Clerk*

Dated: 28 January 2015

Update for 11 February 2015 Melksham Area Board

Update From: Steeple Ashton Parish Council

Date of Area Board Meeting: *11th February 2015*

Headlines/Key Issues:

- As at 28th January, **only the bulk bag of sand has been delivered for the PEAS scheme**. When the bag needed to be moved the other day, the bottom fell out of it, so maybe if the scheme is repeated next year, better quality bags could be used?
- The annual gully tanker visit to Steeple Ashton happened over the Christmas period. It seems a hit and miss affair as to which drains are being cleaned. I understand that no map of the drains is being used, with just eyesight being used to hunt them out. **For villages where the Parish Council/ Flood Prevention Teams have plotted the drains, would it be possible for Balfour Beatty to use this information?** It seems common sense, especially if they are contracted to clean each gully once a year.

Projects:

- **Flood Prevention:** Steeple Ashton Parish Council is very grateful to the Keevil Flood Prevention Team who took time to come and talk to us about how they attempt to prevent flooding in their village. Whilst separate from Keevil Parish Council, the flood team do work with the Parish Council; an arrangement which seems to work well.

Signed: Lynda Beaven , Parish Clerk

Dated: 28th January 2015

Report to Melksham Area Board
Date of Meeting 11 February 2015
Subject Community Area Grants

Purpose of Report:

To consider 10 applications for community area grant funding, totalling **£22,368**

A summary of the applications together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)

Big Community Grow Family Food and Fun - a family learning project	£730
Whitley Reading Rooms New External Fire Door	£883
Melksham Without Parish Council Seating for Shaw Playing Field	£2003
Melksham Without Parish Council Shaw Play Area resurfacing	£4417
Broughton Gifford Pre School Equipment for new Building Pre School	£5000
Broughton Gifford Parish Council War Memorial Renovation	£4047
Melksham Amateur Swimming Club Equipment	£1000
Broughton Gifford Village Hall Hall Improvements	£2228
Semington Parish Council Semington defibrillator	£1100
Keevil Defibrillator Group Keevil Defibrillator	£960

Total requested:	£22,368
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:	£22,091
If all applications are approved as recommended the Board's balance will be:	-£227

1. Background

- 1.1. Area Boards has authority to approve funding under the delegated powers. Under the Scheme of Delegation area boards must adhere to the area board funding criteria 2014/15.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. Key aspects of the 2014/15 area board funding criteria include:
 - The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
 - Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
 - Amounts of £1,001 - £5,000 will be required to find matched funding.
 - The area board will rarely award more than £5,000.
 - Melksham Area Board's Community Area Grants scheme will be for capital projects

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the [criteria set by the Council](#) and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. The Melksham Area Board was allocated a discretionary capital budget for 2014/2015 of £47,438. So far £25,347 has been allocated.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

- 6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Application considerations

Ref	Applicant	Project proposal	Funding requested
8	The Big Community Grow	Family Food and Fun - a family learning project	£730

- 8.1. This project will offer a series of fun cooking workshops for families with the aim of giving children and adults the opportunity to learn new skills and knowledge and share a meal in an informal environment (10 families per workshop). Families will attend 3 evening meal workshops (2.5hrs) where they will follow recipes together, learn about different fresh ingredients and cook a meal - the workshop will end with a shared meal cooked by all. Families will attend 3 Saturday morning sessions where families will engage in forest school/outdoor activities such as den building and fire lighting and cook a meal outdoors on a camp fire.
- 8.2. This will give confidence and shared experiences of outdoor play/getting active - developing new skills in problem solving, collaboration and communication as well as knot tying, cooking skills, understanding of natural world. It will bring different members of the community together to socialise and share a meal together building community cohesion. It will also increase parent confidence in coming into school to participate in an activity with their child/children leading to increased parental engagement.
- 8.3. The project aims to support families and improve outcomes for children from the area of which 41% are from disadvantaged families. There is a significant childhood obesity problem in the area with over 25% of children in Reception being obese and 33% in Year 6 Overweight or obese. River Mead school has offered us use of facilities free of charge including kitchen and dining area as well as their grounds, electricity, gas and water for the project.
- 8.4. This application meets the Council's grant criteria.
- 8.5. The total cost of the project is £1480 and they are seeking a grant of £750 from the Board.

Ref	Applicant	Project proposal	Funding requested
9	Whitley Reading Rooms	New External Fire Door	£883

- 9.1 The Reading Rooms is a registered charity whose fire exit door leads onto a ramp for disabled access. The building is used as a Polling Station and by a variety of groups. The existing wooden fire exit door has an old push bar mechanism which is inefficient and not up to current fire regulation standard. The new door will be constructed of aluminium with a modern, easy to operate handle, and narrow enough to enable safe access by wheelchairs.
- 9.2 The villages of Whitley and Shaw together form a small community. The Reading Rooms

are used regularly for activities such a mother and toddler group, pilates, keep fit, sewing group, art group, drama club, dance, music appreciation, parties and meetings. The project will improve the safety of all those who use the premises.

9.3 This application meets the Council's grant criteria.

9.4 The total cost of the project is £1766 and they are seeking a grant of £883 from the Board.

Ref	Applicant	Project proposal	Funding requested
10	Melksham Without Parish Council	Seating for Shaw Playing Field	£2003

10.1 To provide seating and picnic facilities at Shaw Playing Fields. At a recent consultation event held to consider future plans for Shaw Play Area (held on Weds 30th October) and subsequent MyEngolve online survey, residents asked for more seating provision in the Playing Field as a whole, rather than just concentrating their comments on the play area equipment. Residents have subsequently formed a working party which is proactively advertising the project via posters, internet etc and seeking views on location, design and facilities.

10.2 All members of the community, whatever their age or interests, can benefit from these new facilities. In terms of local priorities, members of the parish can benefit from: A2 Provision of recreational activities / spaces for young people and their families. The new facilities will enable parents to sit while their children play as well as providing young people somewhere to meet with friends. B3 Addressing childhood obesity

10.3 Parents will be able to meet and chat with friends allowing their children to play for longer thus increasing their levels of activity. C1 Protecting and enhancing parks and green spaces. The benches will enable older residents to use the sports field more often as they can rest during walks and and enjoy the green space. H1 Encourage participation in organised and non organised sport. These improvements will encourage parishioners to congregate at the sports fields providing an opportunity for informal games. Supporters of the Youth Football team that plays on the pitch will also benefit for this additional seating.

10.4 This application meets the Council's grant criteria.

10.5 The total cost of the project is £4005 and they are seeking a grant of £2003 from the Board.

Ref	Applicant	Project proposal	Funding requested
11	Melksham Without Parish Council	Shaw Play Area resurfacing	£4417

- 11.1 To replace the play area surface at Shaw Play Area following a recent RoSPA report which highlighted a number of risks to users. The report also included some risks associated with the play equipment (which are being repaired) but specialist companies have advised that repairs will not be sufficient for the surface. It has some large moss and algae patches making it slippery and there are trip hazards due to the deteriorating edging. Attempts to power wash etc have not been effective. The works needed include preparing the area, laying weed suppressant and installing the new safety surfacing.
- 11.2 The children and parents in the community, including Shaw and Whitley pre school (based in the adjacent village hall), will benefit from these improvements. In terms of local priorities, members of the parish can benefit from: A2 Provision of recreational activities / spaces for young people and their families. The new surface will enable children to continue to use the play area also allowing parents to meet up. B3 Addressing childhood obesity. Children will continue to play and be active in the area increasing their fitness levels and burning off excess calories. C1 Protecting and enhancing parks and green spaces. The play area is adjacent to Shaw Playing Fields providing a green open space in the village. Improving the play area facilities will attract more people to this green space. H1 Encourage participation in organised and non organised sport. These improvements will encourage families and groups of parents with young children to use the play areas and gives the opportunity for them to do other sports too both within the play area and playing fields.
- 11.3 This application meets the Council's grant criteria.
- 11.4 The total cost of the project is £8833 and they are seeking a grant of £4417 from the Board.

Ref	Applicant	Project proposal	Funding requested
12	Broughton Gifford Pre School	Providing equipment for new Building	£5000

- 12.1 The pre school raised money last year to build a new log cabin to be put behind St Mary's School in this village. Now we are looking to open full time, and we need to buy equipment, furnishings, everything to make it all that a Pre School needs to be. I would like to ask for funds to buy a Computer for the children to use, and at least 15 I Pads. We will also need to buy suitable programmes. This is to achieve all the requirements of Ofsted for pre school children.
- 12.2 Parents will benefit from their children being looked after enough time to enable them to work. St. Mary's School will benefit from being able to share facilities. Parents will be able to leave their children for up to 8 hours per day. Community groups will benefit in having a building to hold their meetings. Young people will be able to do work experience as volunteers
- 12.3 This application meets the Council's grant criteria.
- 12.4 The total cost of the project is £12600 and they are seeking a grant of £5000 from the Board.

Ref	Applicant	Project proposal	Funding requested
13	Broughton Gifford Parish Council	War Memorial Renovation	£4047

13.1 A survey by the Wiltshire Conservation and Museums Advisory Service identified that the memorial stonework needs cleaning, repointing, and, in some areas, restoration and stabilisation. The surrounding steps are delaminating and also need to be stabilised. In addition, the surrounding concrete paving is badly cracked and a trip-hazard. The survey says that this surround was added at a later date (post 1920) and the concrete looks inconsistent with the rest of the memorial. The survey concludes that it may be a more cost-effective solution to remove the concrete and replace with a more sympathetic material. Full report available.

13.2 The principal focus will be bringing our War Memorial back into the consciousness of the villagers; it has become something that people walk past we want it to again turn the head and interrupt that walk. This project focus will be to actively involve sections of the village population in researching the village lives and the contribution of those remembered on the memorial and who died during the Great War.

13.3 This will bring a new understanding of the past and deserved pride for those now living in the village. It is anticipated that the Friendship Club (for the over 60s in the village) and/or the Women's Institute will participate. It is planned that these groups will focus on the village of the past but seek to identify where those who lost their lives in the War lived and worked prior their enlistment. The Village School have been enthusiastic about researching and identifying locations and battle sites. The School believes such involvement will develop the children's research and communication skills, give them a better understanding of time and place, and attach them to their immediate environment.

13.4 This application meets the Council's grant criteria.

13.5 The total cost of the project is £8894 and they are seeking a grant of £4047 from the Board.

Ref	Applicant	Project proposal	Funding requested
14	Melksham Amateur Swimming Club	Equipment for Melksham Amateur Swimming Club	£1000

14.1 The aim of the project is to improve the available equipment available to our swimmers. Melksham Amateur Swimming Club are in desperate need of new equipment which will enable the club to progress further. Our training sessions have intensified over the last year & our swimmers are now in a position to compete with some of the bigger clubs in the area. In order to maintain this we need to purchase new equipment or replace some broken equipment which will support our swimmers in the training sessions.

14.2 All the club swimmers will benefit from the new equipment purchased. The competitive

swimmers will be able to check their pace by using the lane end pace clocks. The younger swimmers would benefit from the rotational belts which will help them develop stroke technique. Also the starting equipment has recently broken & new starting equipment would enable our club members to practice starts under competition conditions.

- 14.3 The aim is to be the first choice swimming club for the people of Melksham with excellent equipment which will also go with the new swimming pool which the town is to have built. All the equipment purchased will benefit existing & new members. This project is linked directly with the local priority H.1 as it will encourage participation in organised sport. It is also linked to the local priority A.2 as it will support the provision of recreational activities. The project also links indirectly to local priority B.3 in addressing childhood obesity - as a club we aim to encourage our swimmers to make swimming a habit of a lifetime keeping our community active, fit and well. The objectives are to support the health and well being of the community of Melksham through a range of opportunities to take part in swimming at all levels.
- 14.4 This application meets the Council's grant criteria.
- 14.5 The total cost of the project is £2000 and they are seeking a grant of £1000 from the Board.

Ref	Applicant	Project proposal	Funding requested
15	Broughton Gifford Village Hall	Village Hall Improvements	£2228

- 15.1 Broughton Gifford hall is a thriving community building used regularly by local groups and residents for meetings and events. We want to continue to provide a suitable environment for these activities by undertaking the following improvements: - replacing the chairs in the main hall - updating the equipment in the bar area (glass washer and drinks fridge) These improvements together with some redecoration (revenue costs being separately funded) will ensure the village hall can continue provide the facilities hirers require sustaining it for the future.
- 15.2 This project will benefit everyone that uses the village hall by providing more comfortable seating for meetings, parties etc and a better equipped bar area to cater for larger events. Many of our older residents, who can feel quite isolated and lonely in the village, use the Hall as part of the Friendship Club. It was this group which have particular problems with the chairs as they are at least 20 years old, they are not very comfortable and are reducing in number due to breakages. For many of the members, this group provides them with somewhere close by to go and meet friends when they might otherwise be at home alone. The Gardening Club is another group with older membership and they use the Village Hall for social events. These events provide a relaxed atmosphere for the older members of our community to come together and feel part of the community. Better, more comfortable chairs would improve these events.
- 15.3 Despite the preschool moving, the hall will also continue to provide a venue for the village toddler group - somewhere for parents to go and support each other and children to play and develop social skills. The village youth club was based in the Hall until lack of leadership became an issue. It is hoped that this group will be re established again at the Hall providing a dedicated provision for young people. For individuals booking the hall an

improved bar facility is a big attraction.

15.4 This application meets the Council's grant criteria.

15.5 The total cost of the project is £4456 and they are seeking a grant of £2228 from the Board.

Ref	Applicant	Project proposal	Funding requested
16	Semington Parish Council	Semington defibrillator	£1100

16.1 The defibrillator is for use by villagers, and is provided by the South West Ambulance service who will supply and maintain the equipment. A heated box to house the defibrillator is also required.

16.2 The defibrillator is to provide emergency aid to any person who has a heart attack in the vicinity - up to 1/4 mile in all directions, until the ambulance arrives. It delivers an electric shock to the heart muscle to (hopefully) restart the heart to its normal rhythm. The defibrillator is a portable device and is self-contained so can be carried to the scene of the emergency.

16.3 This application meets the Council's grant criteria.

16.4 The total cost of the project is £2200 and they are seeking a grant of £1100 from the Board.

Ref	Applicant	Project proposal	Funding requested
17	Keevil Defibrillator Group	Keevil Defibrillator	£960

17.1 The project is to provide a defibrillator for Keevil

17.2 Anyone resident or visitor to Keevil who suffers a cardiac arrest will benefit. Due to rural area, Ambulance Service may not be able to respond in time and the use of an Automatic External Defibrillator could save a life. Device will be registered with Ambulance service and they will direct a first aider to the location.

17.3 This application meets the Council's grant criteria.

17.4 The total cost of the project is £960 and they are seeking a grant of £960 from the Board.

Background papers:	Grant Application – Big Community Grow Grant Application – Whitley Reading Rooms Grant Application – Melksham Without Parish Council Grant Application – Melksham Without Parish Council Grant Application – Broughton Gifford Pre School Grant Application – Broughton Gifford Parish Council
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	Grant Application – Melksham Amateur Swimming Club Grant Application – Broughton Gifford Village Hall Grant Application – Semington PC Grant Application – Keevil PC
Report Author	Abbi Gutierrez, Melksham Community Area Manager Tel: 01225 718443 abbi.gutierrez@wiltshire.gov.uk

Grant Applications for Melksham on 11/02/2015

ID	Grant Type	Project Title	Applicant	Amount Required
995	Community Area Grant	Family Food and Fun - a family learning project	The Big Community Grow	£730.00
1017	Community Area Grant	Whitley Reading Rooms New External Fire Door	Whitley Reading Rooms	£883.00
1001	Community Area Grant	Seating for Shaw Playing Field	Melksham Without Parish Council	£2002.75
1113	Community Area Grant	Shaw Play Area resurfacing	Melksham Without Parish Council	£4416.64
944	Community Area Grant	Broughton Gifford Pre School providing equipment for new Building	Broughton Gifford Pre School	£5000.00
951	Community Area Grant	Broughton Gifford War Memorial Renovation	Broughton Gifford Parish Council	£4047.00
957	Community Area Grant	Equipment for Melksham Amateur Swimming Club	Melksham Amateur Swimming Club	£1000.00
1026	Community Area Grant	Broughton Gifford Village Hall Improvements	Broughton Gifford Village Hall	£2227.95
1032	Community Area Grant	Semington defibrillator	Semington Parish Council	£1100.00
1128	Community Area Grant	Keevil Defibrillator	Wiltshire Portage	£960.00

ID	Grant Type	Project Title	Applicant	Amount Required
995	Community Area Grant	Family Food and Fun - a family learning project	The Big Community Grow	£730.00
Submitted: 04/11/2014 21:51:40				
ID: 995				

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Family Food and Fun - a family learning project

6. Project summary:

This project will offer a series of fun cooking workshops for families with the aim of giving children and adults the opportunity to learn new skills and knowledge and share a meal in an informal environment. (10 families per workshop) Families will attend 3 evening meal workshops (2.5hrs) where they will follow recipes together, learn about different fresh ingredients and cook a meal - the workshop will end with a shared meal cooked by all. Workshop leaders will encourage children and adults to read and work through recipe, try new foods and get involved in weighing and measuring ingredients (helping to show how literacy and numeracy skills can be developed in a fun family experience such as cooking). Families will attend 3 Saturday morning sessions where families will engage in forest school/outdoor activities such as den building and fire lighting and cook a meal outdoors on a camp fire. This will give confidence and shared experiences of outdoor play/getting active - developing new skills in problem solving, collaboration and communication as well as knot tying, cooking skills, understanding of natural world. It will bring different members of the community together to socialise and share a meal together building community cohesion. It will also increase parent confidence in coming into school to participate in an activity with their child/children leading to increased parental engagement. Families will gain knowledge and confidence about healthy diets and cooking from fresh ingredients. The project aims to support families and improve outcomes for children from the area of which 41% are from disadvantaged families. There is a significant childhood obesity problem in the area with over 25% of children in Reception being obese and 33% in Year 6 Overweight or obese. River Mead school has offered us use of facilities Free of charge including kitchen and dining area as well as their grounds, electricity, gas and water for the project. They will also help publicise the project within the community.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7ED

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2013

Total Income:

£905.00

Total Expenditure:

£2439.00

Surplus/Deficit for the year:

£1534.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We fund projects with grants and donations and each grant is used solely for the purpose it was awarded - we have therefore have no reserves for such use.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1480.00		
Total required from Area Board		£730.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
gardening tools	400.00	Melksham		750.00
		Rotary Club		
wheel barrow	50.00			
cooking				
equipment	100.00			

(pans, utensils)	
2 campstoves & gas canisters	100.00
knives	80.00
Ingredients	200.00
Workshops Leaders	450.00
Seeds and compost	100.00
Total	£1480

£750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Children and adults living in the Melksham area and in the community surrounding the River Mead School, postcode area SN12 7ED. Children and adults will benefit from new cooking skills and understanding of fresh ingredients. They will develop confidence in using recipes and preparing and sharing meals together. Improved awareness of healthy diet and fresh ingredients. greater outdoor activity - over 33% Y6 children in Melksham are overweight or obese - this gives a fun way to get more active outdoors and enjoy healthy food. They will develop great confidence in coming into school to share activities together. They will meet other members of the community and develop shared understanding and experiences. They will gain confidence about being and enjoying the outdoors and enjoying these experiences as a family. Awareness of how everyday activities can be used to help support their child's learning (literacy/numeracy via cookery)

14. How will you monitor this?

Feedback/comments at each of the workshops Observations of workshop leaders feedback from the school and community leaders formal evaluation form for participants (face to face and take away) Invite participants to take in further projects in the future and compare responses aim to encourage repeat attendance at the workshops but not exclude those who want to join in later on - repeat attendees can be observed and change/progress noted

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1017	Community Area Grant	Whitley Reading Rooms New External Fire Door	Whitley Reading Rooms	£883.00
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Submitted: 16/11/2014 16:21:49

ID: 1017

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Whitley Reading Rooms New External Fire Door

6. Project summary:

The Reading Rooms is a registered charity whose fire exit door leads onto a ramp for disabled access. The building is used as a Polling Station and by a variety of groups. The existing wooden fire exit door has an old push bar mechanism which is inefficient and not up to current fire regulation standard. The new door will be constructed of aluminium with a modern, easy to operate handle, and narrow enough to enable safe access by wheelchairs.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8QR

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£5876.11

Total Expenditure:

£5872.01

Surplus/Deficit for the year:

£4.10

Free reserves currently held:
(money not committed to other projects/operating costs)
 £2000.00

Why can't you fund this project from your reserves:

The Reading Rooms were constructed in 1904. Although considerable funding has been raised for improvements, repairs and refurbishment over the last ten years, it is vital that sufficient emergency funds are kept in reserve.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1766.00		
Total required from Area Board		£883.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Aluminium external fire door	1466.00	Our reserves		733.00
Electrical work and re-decoration	300.00	Our reserves		150.00
Total	£1766			£883

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The villages of Whitley and Shaw together form a small community. The Reading Rooms are used regularly for activities such a mother and toddler group, pilates, keep fit, sewing group, art group, drama club, dance, music appreciation, parties and meetings. The project will improve the safety of all those who use the premises.

14. How will you monitor this?

All users will be instructed to keep the fire exit door closed and unobstructed at all times.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By seeking grants from other organisations or from existing funds.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1001	Community Area Grant	Seating for Shaw Playing Field	Melksham Without Parish Council	£2002.75
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Submitted: 07/11/2014 13:42:25

ID: 1001

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

These requests for additional seating and picnic tables were requested by residents at a recent consultation exercise held relating to the play area and therefore no specific provision for seating was made within the 2014/15 budget and associated precept requirement.

5. Project title?

Seating for Shaw Playing Field

6. Project summary:

To provide seating and picnic facilities at Shaw Playing Fields. At a recent consultation event held to consider future plans for Shaw Play Area (held on Weds 30th October) and subsequent MyEnvolve online survey, residents asked for more seating provision in the Playing Field as a whole, rather than just concentrating their comments on the play area equipment. Residents have subsequently formed a working party which is proactively advertising the project via posters, internet etc and seeking views on location, design and facilities.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EW

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£113566.45

Total Expenditure:

£114764.35

Surplus/Deficit for the year:

£-1197.90

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

The Parish Council holds earmarked reserves for a number of projects including village halls, sports fields and allotments. Provision for new seating at Shaw Playing Fields is not part of these reserves. Additionally the Audit Commission auditors, Grant Thornton, commented this year \\\

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4005.50		
Total required from Area Board		£2002.75		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
4 x Springfield		Melksham		
Timber Picnic		Without Parish	yes	2002.75
Units, 1800mm	1504.00	Council		
length,				
hardwood				
Fixing kits for				
picnic benches	96.00			
3 x Milano seat				
1800mm	1020.00			
length, teak				
Fixing kits for				
seats	103.50			
Carriage	442.00			
Installation				
costs (including				
provision of	840.00			
concrete				
plinths)				
Total	£4005.5			£2002.75

11. Have you or do you intend to apply for a grant from another area board within this

financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All members of the community, whatever their age or interests, can benefit from these new facilities. In terms of local priorities, members of the parish can benefit from: A2 Provision of recreational activities / spaces for young people and their families. The new facilities will enable parents to sit while their children play as well as providing young people somewhere to meet with friends. B3 Addressing childhood obesity. Parents will be able to meet and chat with friends allowing their children to play for longer thus increasing their levels of activity. C1 Protecting and enhancing parks and green spaces. The benches will enable older residents to use the sports field more often as they can rest during walks and and enjoy the green space. H1 Encourage participation in organised and non organised sport. These improvements will encourage parishioners to congregate at the sports fields providing an opportunity for informal games. Supporters of the Youth Football team that plays on the pitch will also benefit for this additional seating.

14. How will you monitor this?

By talking to users of the sports field and residents of Shaw particularly those that have provided feedback in the MyEnvolve survey and/or attended the consultation events.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Repairs, maintenance and insurance of the benches/picnic tables will be funded via the annual Parish Council precept.

16. Is there anything else you think we should know about the project?

These improvements are limited to the seating and picnic benches at this time. To complement this, we are also doing some repairs to the play equipment in the adjacent play area which are being funded by the Parish Council.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1113	Community Area Grant	Shaw Play Area resurfacing	Melksham Without Parish Council	£4416.64
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Submitted: 08/01/2015 11:26:21

ID: 1113

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The existing play area surface is becoming unsafe - a recent RoSPA report highlighted weaknesses and potential risks to users and needs replacing. There was not specific provision for resurfacing in the MWPC budget and associated precept requirement and the reserve funds are not sufficient.

5. Project title?

Shaw Play Area resurfacing

6. Project summary:

To replace the play area surface at Shaw Play Area following a recent RoSPA report which highlighted a number of risks to users. The report also included some risks associated with

the play equipment (which are being repaired) but specialist companies have advised that repairs will not be sufficient for the surface. It has some large moss and algae patches making it slippery and there are trip hazards due to the deteriorating edging. Attempts to power wash etc have not been effective. The works needed include preparing the area, laying weed suppressant and installing the new safety surfacing.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EP

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£113566.45

Total Expenditure:

£114764.35

Surplus/Deficit for the year:

£-1197.90

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Although we have some reserves for Play Area Equipment and Surfacing, these monies are not sufficient to undertake the work required resulting from the recent RoSPA inspection which also includes repairs to play area equipment. Other reserves are allocated for different projects in the Parish and cannot be used for this purpose. Additionally the Audit

Commission auditors, Grant Thornton, commented this year: \\\

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8833.29		
Total required from Area Board		£4416.64		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Replacement of surface surrounding large multi play unit and junior swings	4857.54	Melksham Without Parish Council reserves	yes	4416.64
Surface under infant cradle swings	1296.75			
Surface under junior multi play equipment	2223.00			
Surface under 2 x spring unit	456.00			
Total	£8833.29			£4416.64

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children and parents in the community, including Shaw and Whitley pre school (based in the adjacent village hall), will benefit from these improvements. In terms of local priorities, members of the parish can benefit from: A2 Provision of recreational activities / spaces for young people and their families. The new surface will enable children to continue to use the play area also allowing parents to meet up. B3 Addressing childhood obesity. Children will continue to play and be active in the area increasing their fitness levels and burning off excess calories. C1 Protecting and enhancing parks and green spaces. The play area is adjacent to Shaw Playing Fields providing a green open space in the village. Improving the play area facilities will attract more people to this green space. H1 Encourage participation in organised

and non organised sport. These improvements will encourage families and groups of parents with young children to use the play areas and gives the opportunity for them to do other sports too both within the play area and playing fields.

14. How will you monitor this?

By talking to the users of the play area, Shaw Play Area Working Party (which includes residents), Shaw Hill Village Hall and Playing Fields Management Committee, Shaw & Whitley Pre School and residents of Shaw. Many of these people have already been involved in our MyEnvolve survey about the Play Area and have provided good ideas and constructive feedback which have benefitted the project plan.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off resurfacing project. General maintenance of the surface is included in our budget and associated precept requirement.

16. Is there anything else you think we should know about the project?

Resurfacing the area is part of a project to ensure the Play Area continues to offer a safe environment in which children can play. The project also includes repairs to the existing play equipment, which although is not yet in need of replacement, does require some work.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

944	Community Area Grant	Broughton GiffordPre School providing equipment for new Building	Broughton Gifford Pre School	£5000.00
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Submitted: 23/09/2014 20:43:18

ID: 944

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton GiffordPre School providing equipment for new Building

6. Project summary:

We raised money last year to build a new log cabin to be put behind St Mary\'s School in this village. Now we are looking to open full time, and we need to buy equipment, furnishings, everything to make it all that a Pre School needs to be. I would like to ask for funds to buy a Computer for the children to use, and at least 15 I Pads. We will also need to buy suitable programmes. This is to achieve all the requirements of Ofsted for pre school children.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8PN

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Inclusion, diversity and community spirit

Safer communities
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2014

Total Income:

£42541.39

Total Expenditure:

£31190.22

Surplus/Deficit for the year:

£11351.17

Free reserves currently held:

(money not committed to other projects/operating costs)

£1987.33

Why can't you fund this project from your reserves:

As a Pre School, most of our income comes from County Hall paying for funded children. But this varies on how many children are attending, and trails a term behind the present. We need to keep a reserve to pay for the staff, who depend on their pay, and we need to keep on our books.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£12600		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fencing, outdoor play equipment	10000.00	Fundraised	yes	6000
Ipads	2500.00	Further fundraising		1600
Computer & printer	800.00			
Kitchen	500.00			

Cupboards		
Carpets	300.00	
Saucepans, kettle, etc	200.00	
Chairs	300.00	
Cups and cutlery	200.00	
Programmes and games for Ipads	150.00	
Total	£14950	£7600

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Parents will benefit from their children being looked after enough time to enable them to work. St. Mary's School will benefit from being able to share facilities. Parents will be able to leave their children for up to 8 hours per day. Community groups will benefit in having a building to hold their meetings. Young people will be able to do work experience as volunteers.

14. How will you monitor this?

Increased numbers using the facility. Numbers needing the longer hours to leave their children in our care. Questionnaire to all parents asking for their views Questionnaire to School staff and Pre School staff asking for their opinion on how the move has gone.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund it by the funds from the Council for 3 and 4 year olds, and from parents paying for their 2 year olds to attend.

16. Is there anything else you think we should know about the project?

The overall project will cost in the region of £75000.00 I have asked for £5000 to allow for extras. WE have applied for other grants, but not heard yet from a few.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

951	Community Area Grant	Broughton Gifford War Memorial Renovation	Broughton Gifford Parish Council	£4047.00
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Submitted: 01/10/2014 22:54:26

ID: 951

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Size of expenditure

5. Project title?

Broughton Gifford War Memorial Renovation

6. Project summary:

A survey by the Wiltshire Conservation and Museums Advisory Service identified that the memorial stonework needs cleaning, repointing, and, in some areas, restoration and stabilisation. The surrounding steps are delaminating and also need to be stabilised. In addition, the surrounding concrete paving is badly cracked and a trip-hazard. The survey says that this surround was added at a later date (post 1920) and the concrete looks inconsistent with the rest of the memorial. The survey concludes that "it may be a more cost-effective solution to remove the concrete and replace with a more sympathetic material". Full report available.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LX.

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£12798.28

Total Expenditure:

£11152.96

Surplus/Deficit for the year:

£1645.32

Free reserves currently held:

(money not committed to other projects/operating costs)

£4937.30

Why can't you fund this project from your reserves:

We can only afford to support half the costs

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8894.00		
Total required from Area Board		£4047.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Renovate memorial (see survey)	1074.00	Our funding		537.00
Replace surrounds (see survey)	7820.00	Our funding		3910.00
		War memoriam funding		400.00
Total	£8894			£4847

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our principal focus will be bringing our War Memorial back into the consciousness of the villagers; it has become something that people walk past " we want it to again turn the head and interrupt that walk. This project focus will be to actively involve sections of the village population in researching the village lives and the contribution of those remembered on the memorial and who died during the Great War. This will bring a new understanding of the past and deserved pride for those now living in the village. It is anticipated that the Friendship Club (for the over 60s in the village) and/or the Women's Institute will participate. It is planned that these groups will focus on the village of the past but seek to identify where those who lost their lives in the War lived and worked prior their enlistment. The Village School have been enthusiastic about researching and identifying locations and battle sites. The School believes such involvement will develop the children's research

and communication skills, give them a better understanding of time and place, and attach them to their immediate environment. We plan to share the achievements and outcomes of the project with the wider community in two visual ways. First we will provide a sympathetically designed stone memorial tablet recording the work of the project and including, perhaps, a quote representing the thoughts of the young people of the village on the War and its outcome for our times. This will be placed in the War Memorial grounds. This, and the renovated and enhanced War Memorial, will be rededicated at a public ceremony. The project and the research material will also be recorded in a booklet produced by the project groups and locally published. This will be a lasting memento for those who participated and provide a source document for the wider community. This document will carry forward the projects aims and outcomes for future people in the village.

14. How will you monitor this?

The Parish Council will form a Working Party to monitor progress against the proposals and the Wiltshire Conservation and Museums Advisory Service Survey. This Working Party will also carry forward the post-project visibility programme.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a self-contained project. If Wiltshire funding runs out the Parish Council will endeavour to raise money through other sources.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

957	Community Area Grant	Equipment for Melksham Amateur Swimming Club	Melksham Amateur Swimming Club	£1000.00
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Submitted: 04/10/2014 22:36:48

ID: 957

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

N/A

5. Project title?

Equipment for Melksham Amateur Swimming Club

6. Project summary:

The aim of the project is to improve the available equipment available to our swimmers. Melksham Amateur Swimming Club are in desperate need of new equipment which will enable the club to progress further. Our training sessions have intensified over the last year & our swimmers are now in a position to compete with some of the bigger clubs in the area. In order to maintain this we need to purchase new equipment or replace some broken equipment which will support our swimmers in the training sessions.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Central

8. What is the Post Code of where the project is taking place?

SN12

9. Please tell us which theme(s) your project supports:

Children & Young People
 2012 Olympic Legacy
 Health, lifestyle and wellbeing
 Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2014

Total Income:

£48245.00

Total Expenditure:

£43510.00

Surplus/Deficit for the year:

£4735.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14425.00

Why can't you fund this project from your reserves:

The club have recently made the difficult decision to increase fees. This was to ensure the long term survival of the club. Over recent years we have repeatedly needed to take from reserves just to cover annual costs. Therefore our reserves are at an all time low & there is a desperate need to purchase new equipment for the club.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Starting Equipment	800.00	Reserves	yes	400.00
Lane end pace clocks	750.00	Reserves	yes	375.00
Rotational belts	200.00	Reserves	yes	100.00
lane Rope	250.00	Reserves	yes	125.00

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1026	Community Area Grant	Broughton Gifford Village Hall Improvements	Broughton Gifford Village Hall	£2227.95
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Submitted: 18/11/2014 22:35:57

ID: 1026

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton Gifford Village Hall Improvements

6. Project summary:

Broughton Gifford is a thriving community building used regularly by local groups and residents for meetings and events. We want to continue to provide a suitable environment for these activities by undertaking the following improvements: - replacing the chairs in the main hall - updating the equipment in the bar area (glass washer and drinks fridge) These improvements together with some redecoration (revenue costs being separately funded) will ensure the village hall can continue provide the facilities hirers require sustaining it for the future.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8PN

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2014

Total Income:

£22627.00

Total Expenditure:

£20528.00

Surplus/Deficit for the year:

£2009.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£11690.00

Why can't you fund this project from your reserves:

Broughton Gifford Village Hall is a self financing facility which does not receive regular grants or funding from statutory bodies. As a village hall committee we have to ensure we have reserves to sustain the hall regardless of booking frequency/revenue. The village pre school is moving from the hall in February 2015 and as our most regular user we will lose income from this move (although we are delighted they will finally have their own building). We hope these improvements will make the hall even more attractive and help us to replace this lost revenue. Enhancements to the equipment in the bar, in particular, will also help us to generate extra income - the current facilities do not allow us to provide a sufficient service for the bigger events (such as weddings).

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4455.90		
Total required from Area Board		£2227.95		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Chairs (150 Postura +)	3353.40	Our reserves	yes	2227.95
Glass Washer	697.50		yes	
Bottle Cooler	405.00			
Total	£4455.9			£2227.95

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit everyone that uses the village hall by providing more comfortable seating for meetings, parties etc and a better equipped bar area to cater for larger events. Many of our older residents, who can feel quite isolated and lonely in the village, use the Hall as part of the Friendship Club. It was this group which have particular problems with the

chairs as they are at least 20 years old, they are not very comfortable and are reducing in number due to breakages. For many of the members, this group provides them with somewhere close by to go and meet friends when they might otherwise be at home alone. The Gardening Club is another group with older membership and they use the Village Hall for social events. These events provide a relaxed atmosphere for the older members of our community to come together and feel part of the community. Better, more comfortable chairs would improve these events. Despite the preschool moving, the hall will also continue to provide a venue for the village toddler group - somewhere for parents to go and support each other and children to play and develop social skills. The village youth club was based in the Hall until lack of leadership became an issue. It is hoped that this group will be re established again at the Hall providing a dedicated provision for young people. For individuals booking the hall an improved bar facility is a big attraction. We expect bookings to increase and can then plough additional profits back into the Hall further improving our community building. Finally the Parish Council uses the Hall for its meetings enabling local people to be involved in local decisions. We hope these improvement will encourage more people to get involved. These are just a few examples of people that will benefit. A large cross section of people in Broughton Gifford and the surrounding area use the Village Hall and it is vital that this community facility is kept at a high standard for all its users.

14. How will you monitor this?

We will monitor these benefits by getting feedback from our users - regular groups and adhoc individual hirers. We will also monitor revenue and profits from new hirers the bar area so the Hall is sustained as a good community facility and any additional monies are used for future improvements.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off improvement project. Ongoing maintenance and small capital costs will be paid for from hirers fees and other fundraising activities etc in the future.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1032	Community Area Grant	Semington defibrillator	Semington Parish Council	£1100.00
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Submitted: 21/11/2014 16:10:21

ID: 1032

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Semington is a very small village and the precept is not large enough

5. Project title?

Semington defibrillator

6. Project summary:

The defibrillator is for use by villagers, and is provided by the South West Ambulance service who will supply and maintain the equipment. A heated box to house the defibrillator is also required.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Summerham and Seend

8. What is the Post Code of where the project is taking place?

BA14 6JR

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£13132.00

Total Expenditure:

£7354.00

Surplus/Deficit for the year:

£4778.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£6610.00

Why can't you fund this project from your reserves:

Semington Parish Council has not accumulated significant reserves and the reserves that it possesses are almost entirely earmarked for other purposes thus: 1. The Community Defibrillator Scheme hosted by the South West Ambulance Service requires an upfront payment of £1600. 2. The retirement/resignation of a parish councillor may prompt a local election at a cost to the Parish Council estimated to be £2500 to £3000. This sum has to be ring-fenced. 3. The Agreed Budget for the current Financial Year FY2014/14 predicts a deficit of £1795.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2200.00		
Total required from Area Board		£1100.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Defibrillator` -		Precept	yes	1100.00
includes	1600.00			
consumables,				

Heated box to house above 600.00

Connection to power supply - provided 0.00

Maintenance included 0.00

Total £2200

£1100

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The defibrillator is to provide emergency aid to any person who has a heart attack in the vicinity - up to 1/4 mile in all directions, until the ambulance arrives. It delivers an electric shock to the heart muscle to (hopefully) restart the heart to its normal rythm. The defibrillator is a portable device and is self-contained so can be carried to the scene of the emergency.

14. How will you monitor this?

The box will be mounted on the outside wall of the village hall. The box will not be locked (on advice). Several members of the village will be deputed to inspect the unit at regular intervals.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The ongoing cost will be Â£400 pa. and this will be covered by the parish council precept.

16. Is there anything else you think we should know about the project?

Stand-alone project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1128	Community Area Grant	Keevil Defibrillator	Wiltshire Portage	£960.00
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Submitted: 13/01/2015 11:40:42

ID: 1128

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Keevil Defibrillator

6. Project summary:

To provide a defibrillator for Keevil

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6LZ

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£960.00		
Total required from Area Board		£960.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Defibrillator	960.00			
Total	£960			£0

11. Have you or do you intend to apply for a grant from another area board within this

financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Anyone resident or visitor to Keevil who suffers a cardiac arrest. Due to rural area, Ambulance Service may not be able to respond in time and the use of an Automatic External Defibrillator could save a life. Device will be registered with Ambulance service and they will direct a first aider to the location.

14. How will you monitor this?

Daily inspection records will be kept. Records will be kept of any usage of the defibrillator. Volunteers will be trained to use the device and in basic first aid, and records of this training will be kept.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Keevil Parish Council have agreed to fund the ongoing revenue costs of consumables, at their meeting on 12th January 2015. Fundraising events will also be held in the village. The donation of £500 from the Keevil Society will be used for training and the cabinet to house the device.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.